

Guadalupe Education System Inc.
Board of Director Meeting Minutes
August 25, 2022

The meeting was called to order by the Treasurer, Justine Del Muro, at 4:35pm at the GCI Theater room and via Zoom. The board members present established a quorum. Judge Del Muro welcomed all those in attendance.

Board Members Present:	Beto Lopez	Justine Del Muro	Dr. Julia Vargas
	Scott Hummel	Phyllis Hernandez	

Board Members Absent:	Valerie Coyazo	Sandra Garcia	Jaime Guillen
	Octavio Villalobos		

Also present:	Dr. Jim Hammen	Eduardo Mendez	Jennifer Clay
Dr. Alicia Miguel	Charlotte Hawkins	Daisy Myrick	Samantha Novak
Patricia Hernandez	Omar Fierros	Michael Meaney	Luis Posada
Elizabeth Marentes	April Soberon	Esteban Martinez	Lineth Posada
James Engelby	Mark Nasteff	Shannon Spradling	Bruce Hensel
Alan Olson	Brandon Wright		

Some of the following finances were discussed at the August Finance Committee meeting, however due to lack of a quorum, could not formally recommend for board approval at that time. Each item will be discussed individually for full board approval.

Consent Agenda

July 28, 2022 Board Meeting Minutes

Board Staff Report August 2022

There were no questions or concerns noted.

Mr. Lopez moved to accept the Consent Agenda, Ms. Phyllis Hernandez seconded the motion.

Motion carried unanimously.

July 2022 Financial Statement

Mr. Spradling discussed the July 2022 Financial Statement. There were no questions or concerns noted.

Mr. Lopez moved to accept the July 2022 Financial Statement, Dr. Vargas seconded the motion.

Motion carried unanimously.

July 2022 Check Register

Mr. Spradling discussed the July 2022 Check Register. There were no questions or concerns noted.

Mr. Lopez moved to accept the July 2022 Check Register, Ms. Phyllis Hernandez seconded the motion.

Motion carried unanimously.

July 2022 Credit Card Statement

Mr. Spradling discussed the July 2022 Credit Card Statement. Mr. Hummel followed up with concerns brought at the finance meeting this month regarding missing receipts on the statement, Dr. Hammen confirmed that receipts were submitted to the accounting department. No further questions or concerns noted.

Dr. Vargas moved to accept the July 2022 Credit Card Statement, Mr. Lopez seconded the motion.

Motion carried unanimously.

Security Upgrade- Centegix

Dr. Hammen discussed the Security Upgrade- Centegix. This is a security system that will allow our staff to wear a badge around their neck with a button on it, which can be pressed to trigger an alert and will give the location where the emergency is taking place. They will be the first in the state of Missouri to have this system installed. Total cost for 5 years is \$126,900.

Mr. Lopez moved to accept the Security Upgrade- Centegix, Ms. Phyllis Hernandez seconded the motion. **Motion carried unanimously.**

New Policy 6455- Graduation Requirements

Mr. Mendez discussed the New Policy 6455. There was a current graduation requirement in the Parent Student Handbook for several years but realized when making revisions to an existing policy that there was not a general graduation requirement policy in place. There have been situations with some of our students who come to us from other countries with limited or interrupted formal education. The district wants to do what is best for students in this situation to provide an alternative graduation requirement, that they finish with us and we are able to graduate students according to their individual career and academic plan.

Mr. Lopez moved to accept the New Policy 6455, Ms. Phyllis Hernandez seconded the motion.

Motion carried unanimously.

Revise Policy 2770- Seclusion and Restraint

Mr. Nasteff clarified the confusion between the definition of school personnel and authorized for school personnel. There is a limited number of authorized personnel, the vice principal who is the trainer and some special education staff in the building that are trained to use these restraints and procedures, nobody else in the building is allowed. All school personnel are informed of the policy on an annual basis. This seclusion and restraint aspect of the policy currently only applies to the Elementary School.

Dr. Vargas moved to accept the New Policy 2770, Mr. Lopez seconded the motion. **Motion carried unanimously.**

Superintendent Report

60 Second Success-

Elementary School- Dr. Soberon indicated that the school had a great start. She would like to thank their staff for always being willing to help.

Middle School- Mr. Martinez shared a small clip to highlight how they started off the school year. They are building relationships not only with students but among staff as well.

High School- Mr. Meaney thanked all 3 buildings and the district office for providing a fun convocation which helped set them off on the right foot. They started the school year with William Jewels Ropes Course. They've had a huge turnout for fall sports, higher numbers than last year.

By The Numbers- Dr. Hammen stated the current student enrollment is 1578 as of today. There are currently 4 positions available in the district, please refer any recommendations to the HR department. There are 1315 participating in the Free and Reduced Applications for Meals.

Beginning of the School Year 22/23- Dr. Hammen would like to give a special thanks to everyone who helped prepare for the new school year.

Strategic Plan Update- Dr. Hammen mentioned the strategic plan is looked at on a regular basis. Bruce Hensel has helped with the data analysis for several years and will be involved in the strategic plan to make sure we understand how we're moving forward and those things we still need to work on. Mr. Hensel reviewed the state test results which will be publicly released in early December.

Bus or Van Purchase- Dr. Hammen stated they are looking into purchasing a couple of buses for extra curricular activities and during day activities. This will help provide transportation for students to participate in these activities.

Operations Report

Mr. Olson discussed the operations report. They currently utilize the maintenance care workforce system to be able to go through and allow people in all twelve of the buildings, GCI and GES to submit work orders, this helps keep track and monitor orders submitted. The HVAC project at the High School has been completed.

Committee Reports

Finance Committee- Judge Del Muro stated they did meet but did not have a quorum.

Executive Committee- Dr. Hammen stated they did meet and discussed the restructuring of committees. Instruction and Safety will possibly consolidate at a later date. This will hopefully help with attendance.

Instruction Committee- Mr. Mendez stated they did meet, they discussed Policy 6455 as mentioned above.

Safety Committee- Dr. Hammen stated they did meet. Items discussed on back to school safety crisis management guides, security cameras district wide and entrances to schools and facilities.

Old Business

None.

New Business

Mr. Lopez mentioned that Sandra Garcia is resigning from the board due to other commitments, effective date if the last day of August. That will leave a vacancy on the board, Ms. Garcia provided a recommendation to take her place, Ms. Rosemary Martin. Her resume and bio was provided to the remaining board members.

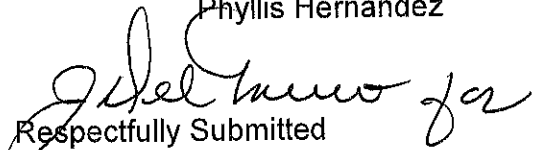
Public Comment

None.

Motion to Closed Session

There being no further information to come before the Board, Judge Del Muro made the motion to adjourn the meeting, second by Ms. Phyllis Hernandez to closed session for legal, real estate, personnel and student issues at 5:58pm. The motion was approved as follows:

Ayes: Beto Lopez	Justine Del Muro	Absent: Valerie Coyazo
Dr. Julia Vargas	Scott Hummel	Sandra Garcia
Phyllis Hernandez		Jaime Guillen
		Octavio Villalobos


Respectfully Submitted
Sandra Garcia, Board Secretary

The next Board of Directors Meeting is scheduled for **Thursday, September 22, 2022.**
Minutes prepared by Recorder: Patricia Hernandez, Administrative Assistant